



# CATHOLICCARE 2017-18 ANNUAL REPORT

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# BISHOP'S MESSAGE

***‘We have been called to heal wounds, to unite what has fallen apart, and to bring home those who have lost their way.’***

This is a saying of St Francis which speaks to me as a Franciscan and as bishop of the Diocese of Parramatta which encompasses Western Sydney and the Blue Mountains. These words represent the mission of the Church not that we think it is up to us alone to bring this about but our aim is to assist people to be agents of their own transformation.

In the compassionate and professional context of CatholicCare we could reinterpret those words to see CatholicCare as called to help others heal, move toward personal integration and feel included in society, local community, family, and in a faith community if that is their wish.

It is the role of CatholicCare to be the compassionate face of Christ to all and in my visits to parishes and agencies in the Diocese, it is brought home to me that CatholicCare does this with commitment, dedication and openness to all people without regard for race, gender, disability, faith tradition or secular conviction. I thank you for your commitment to CatholicCare and for your work in difficult times for social services. I assure you of my ongoing support and prayer for your ministry.

MOST REVEREND VINCENT LONG VAN NGUYEN OFM CONV  
BISHOP OF PARRAMATTA

# WHO WE ARE

## MISSION

A ministry of the Diocese of Parramatta, CatholicCare exists to show the compassionate face of Jesus to all.

Our mission is to be a strong and visible provider of care for all in Western Sydney and the Blue Mountains with a special concern for the poor and disadvantaged.



## VISION

CatholicCare exists to show the compassionate face of Jesus to all.

Our mission is to be a strong and visible provider of care for all in Western Sydney and the Blue Mountains with a special concern for the poor and disadvantaged.

## VALUES

Our values underpin everything we do and how we do it.

We promise to respect your dignity as a human person, to give excellent service and to be honest and accountable in all our interactions with you.



# FROM THE ACTING EXECUTIVE DIRECTOR



***“Preach the Gospel and, if necessary, use words!”***

This saying is attributed to St Francis of Assisi and Google is full of learned, and less learned, discussions of whether in fact St Francis uttered this sentence.

Really it doesn't matter who was the first to speak the words. We immediately recognise the truth of the message: actions speak louder than words, and this describes my experience in CatholicCare since I came into the role of Acting Executive Director.

Actions speak louder than words! Whether they are dramatic actions performed with flourish or the most routine, mundane actions performed faithfully on a daily basis, they witness to commitment, dedication, and practical concern for those who seek our assistance.

Those who are on the frontline of CatholicCare services and those whose roles are in the background, but no less vital, make a difference in the lives of others: we help the people who come to us to rekindle the hope that is in them and in the words of Pope Benedict XVI 'the one who hopes has been granted the gift of a new life' (Spe Salvi, 2).

To be permitted to be an agent of hope for others is a gift and privilege, and this is what I see in CatholicCare, Staff members, the staff at the Diocesan Office, donors, supporters and friends, by your actions, you are all agents of hope for the people of Western Sydney and the Blue Mountains.

In a time of change our program managers and staff members have given sterling service and for that I am deeply grateful.

Together may we continue to appreciate the gift we have been given and re-commit ourselves to the people we are privileged to serve.

VIVIENNE KEELY CHF  
ACTING EXECUTIVE DIRECTOR

# STRATEGIC PLAN & STRATEGIC INTENT

## THE STRATEGIC PLAN FOR 2016–2019 ESTABLISHED EIGHT PRIORITIES:

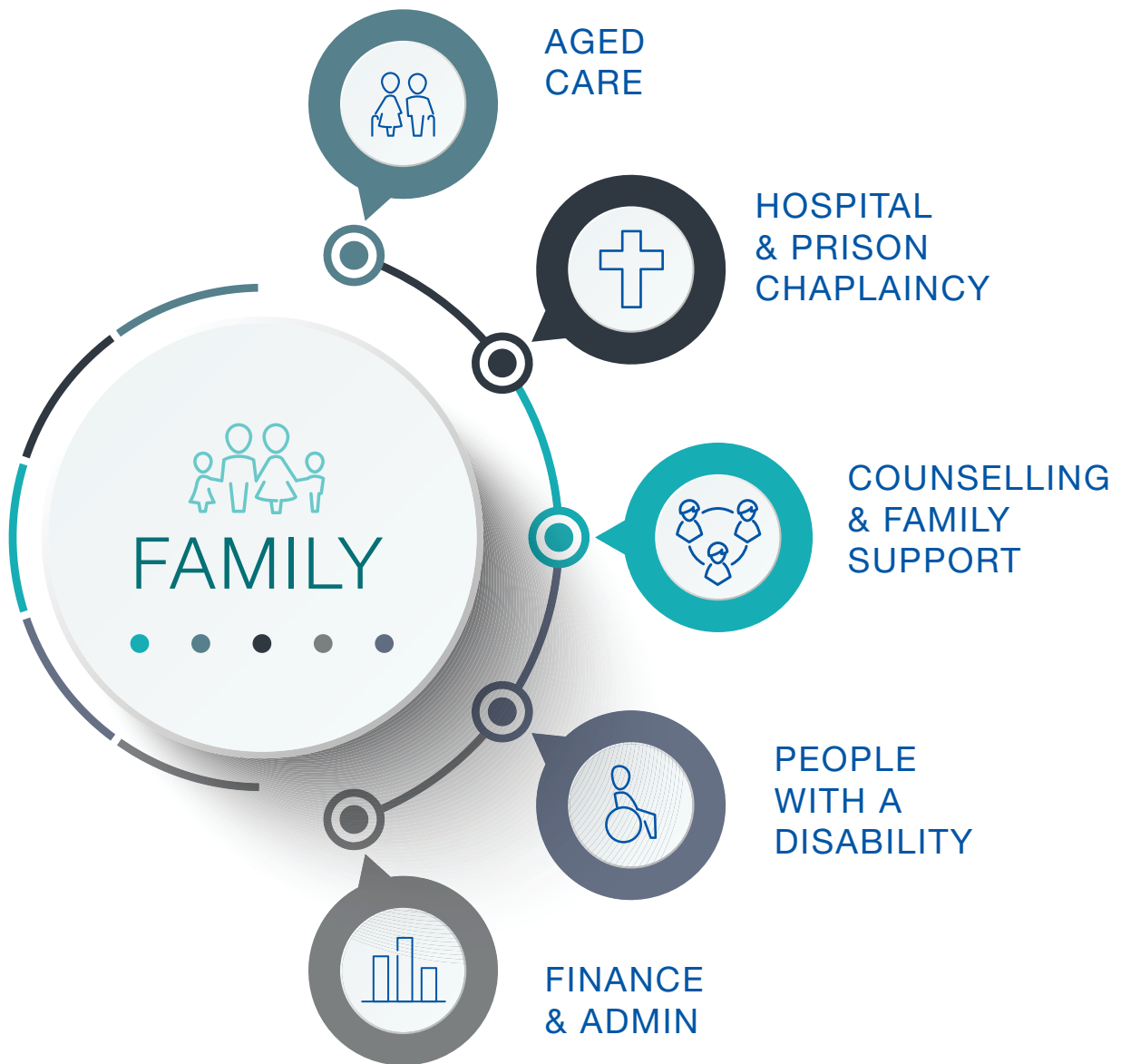
1. Make our clients the centre of everything we do
2. Strengthen our Workforce
3. Embed innovation in everything we do
4. Build Awareness of Catholic Mission
5. Build Evidence Based Practice
6. Leading Social Policy in Western Sydney
7. Improve our Sustainability
8. Build strength through strategic partnerships

In 2018 reflection on the current strategic led to thinking about the next plan.

Given the anticipated change in senior leadership, it was decided to work on a strategic intent to underpin the next strategic plan.

This strategic intent focuses on our role as serving families in the four dimensions of: counselling and family support; people with a disability; community based aged care; hospital and prison chaplaincy.

Community based aged care will be a new venture for us. Finance and administration supports all other functions of CatholicCare.



# PROGRAMS

As a not-for-profit organisation, funding the services which clients need is always a challenge.

We listen and do our best to respond to emerging challenges: both those which are generated from community need and those which come from within the social services sector.

A major challenge this year is the change in the way funding for people with disabilities is organised.

The principles on which the changes are based – choice and control for the individual – are supported by CatholicCare but the implementation brings anticipated and unforeseen challenges.

Some organisations have had to take the difficult decision to pull out of provision of services or to curtail their service offerings.

Here at CatholicCare we are committed to making our service the best it can be before making that decision.

In so doing we are running counter to the mainstream direction but the Gospel calls us to be counter cultural.



## FAMILY SUPPORT SERVICES

### This year we were pleased that:

CatholicCare family support team has worked with many vulnerable people in the Blacktown and Penrith community. We are pleased that the family support team have helped close to 1000 families.

Parenting programs, including mums' groups, were attended by 320 people this year and a playgroup drew 241 children

Our weekly homework programs for primary school children from Willmot Community Hub, Willmot and Allawah St helped 426 children this year.

The Intensive Family Preservation (IFP) team have been very busy this year. They work closely with families to prevent children from having to go into care or, if the children have been removed, to build parenting capacity so the children can return and stay at home.

### Next Year

We look forward to continuing our work with Aboriginal and Sudanese families, and the vulnerable members of our community. In the pipeline is a Dad's change group at Penrith

An exciting development is the Family Support Traineeship for Aboriginal workers which focuses on working with the local community at our Aboriginal Catholic Services.

We look forward to mentoring our trainees in family support to be able to work with the local Aboriginal community and continue their studies.



**1000 FAMILIES**

helped by the Family Support Team



**320 PEOPLE**

in Parenting programs



**241 CHILDREN**

in Playgroup



**426 CHILDREN**

helped by the Homework Program

## ABORIGINAL CATHOLIC SERVICES

We were pleased that Aboriginal Catholic Services (ACS) could help many vulnerable families in the local community.

ACS is a drop in Service that provides Problem Gambling and Financial Counselling, Family and Relationship counselling, parenting programs, family support services and our HIPPY (Home Interaction Parenting Program for Parents and Youngsters) service.

Many Aboriginal people come in for a chat, talk to our Aboriginal Elders, ask for advice and referral, receive case management, use the computers/ phones, and attend groups (Aboriginal Art group, mum's group, Problem gambling and wellbeing group, parenting groups). ACS also held a successful NAIDOC day, with a sausage sizzle and lots of fun activities for locals.

### **We are looking forward to:**

Encouraging and supporting our Aboriginal family trainee workers to continue their training and support within the community.

Plans are forging ahead to start a community breakfast every Thursday morning, where members of the community cook for anyone that wants to attend.

This provides a therapeutic environment where people can talk to counsellors and attend discussions on various subjects relevant to the community.

ACS is also planning to start a dance/youth group on Friday afternoon and to continue to work closely with other services to support the community.



### **ACS DROP-IN SERVICE**

providing various support services, programs & counselling



### **ACCESS TO ELDERS**

through ACS



### **NAIDOC DAY**

celebrations & activities for locals

## BLACKTOWN NEIGHBOUR AID (BNA)

### This year we were pleased that:

Our Stepping On program proved such a success. This is a free, exciting and friendly program run in partnership with Western Sydney Local Health District.

The program provides participants with information on how to reduce risk of falling and maximises their independence at home. As part of the program we have informative presentations by local health professionals and invited guests. We had positive feedback from participants and will continue to run the program 2018-19.

This year also saw an increase in our client base and we are now supporting over 150 clients with social support, both individually and in groups. Our team of volunteers has also grown to 28 due to a successful recruitment drive through the local Parish Church, Mary Queen of the Family, Blacktown.

### We look forward to:

Being a Be Connected partner with Good Things Foundation establishing a Digital Mentoring Workshop which will help clients who don't know where to start with technology.

The workshop will provide one on one help using their laptop, phone or table from a volunteer digital mentor. Working with other Neighbour Aid Programs in our area to promote the service and look at funding opportunities.

Being able to provide support to more clients to have social contact with the community through shopping, outings and events.



**STEPPING ON PROGRAM**  
with Western Sydney Local Health District



**150 CLIENTS**  
with social support



**28 VOLUNTEERS**





## HOUSES TO HOMES (H2H)

Houses to Homes is a service for pregnant girls or parenting young women, 16-25 years old, who are homeless or at risk of homelessness in the Blacktown/Hills Local Government Areas.

Houses to Homes provides support and empowers young mothers to break the cycle of homelessness

This service offers:

- Transitional semi-independent housing
- Support and advocacy to access longer term stable housing
- Case management support and brokerage
- Home visits to young mothers and their babies
- Empowerment for independent living
- Access to parenting and living skills, employment and education
- Advocacy, support and referral
- Assistance in accessing community resources.

### **This year we were pleased that:**

- Over 100 mothers, their babies and children received support. Young women and children are presenting with complex needs and specialist casework and engagement supports good outcomes for these young families.
- Pregnancy support or help in parenting was provided to young mums as well as advocacy in the health system at GP visits, antenatal visits, labour and birth and agreed to support for hospital stays.
- Housing needs were met in our shared transition properties, independent transition properties and in private rental. Advocacy for Housing applications and housing subsidies such as Rent Choice Youth and Start Safely was provided.
- The St Michaels Fund Grant from The Sisters of Mercy Parramatta allowed H2H to run Protective Behaviours training for internal and external staff. This was an opportunity for collaboration and staff development along with other training attended in child protection and cultural awareness.
- We promoted H2H at many events including NAIDOC week, homelessness events, child protection week and interagency meetings.



## **OVER 100 MOTHERS**

their babies and children received support



## **PREGNANCY SUPPORT**

provided to young mums



## **HOUSING NEEDS MET**

& also advocacy for housing



## **ST MICHAELS FUND GRANT**

allowed H2H to run staff training



## **H2H PROMOTED**

at events & interagency meetings

### **We look forward to:**

- Continuing our work as a Homelessness Service specialising in housing and support for young pregnant girls and parenting young women who may have babies at risk.
- Doing all we can to provide support for as long as is needed so that change can be made and the difficult job of maintaining change is supported.
- Working again in partnership with a range of community stakeholders and advocating for Social Justice.
- Upholding CatholicCare's Mission, Vision and Values.

## FAMILY & RELATIONSHIP COUNSELLING, FAMILY LAW COUNSELLING & EDUCATION SERVICES (FRS)

### **This year we were pleased that:**

FRS has expanded its outreach counselling and educational services across Western Sydney into school and university settings.

We have provided parents an opportunity to attend Bringing up Great Kids in school settings in Merrylands, 3 Cool Kids to Springwood schools and 4 Cool Little Kids seminars to parents and workers in preschool settings.

Over 300 client families involved in family law matters were helped with focus on working alongside separated/ing parents and their children to reduce ongoing conflict and improve mental health wellbeing outcomes for their children.

Our service continues to run the 1800 line for this post separation Keeping Kids in Mind programme and have conducted 7 KKIM parent groups across Western Sydney.

Counsellors are now registered facilitators of PREPARE/ENRICH to provide an online couple and parenting enrichment option.

While we prioritise the repair and enrichment of couple/parenting relationships we have now identified the importance of offering ongoing couple support before, during and after separation in order for their children to experience a smoother transition to being parented separately.

This year we have commenced an additional service offering counselling therapies for clients under NDIS through CatholicCare CHOICES.

Our counsellors are also trained providers of CarersNSW counselling.



## **KIDS & PARENTS**

seminars & programs in schools



## **300**

Family law clients



## **1800 LINE**

Keeping Kids in Mind service



## **ONLINE COUNSELLING**

for couples & parents



## **SEPARATION COUNSELLING**

before separation & ongoing



## **NDIS COUNSELLING**

through CatholicCare CHOICES

### **We look forward to:**

- Continuing to offer, through the refunding of the DSS and AGD partially funded services, a quality counselling and group work service across Blacktown , Emerton, Springwood, Penrith and Parramatta locations and in outreach settings throughout Western Sydney.
- Responding to more community requests and needs to provide outreach counselling, educational groups, workshops and seminars as needed.
- Offering accessible and affordable services including after hours and Saturdays

We look forward to your feedback on our service delivery and welcome enquiries about ways that we may be able to continue to support the wellbeing and flourishing of all in parishes and communities in Western Sydney.

## SOLO PARENT SERVICES (SPS)

### This year we were pleased that:

Solo Parents Services has begun partnering with parishes by running Bereavement Support Programs to support people whose spouses have died.

Stepping Beyond, a program offering monthly support group for those struggling with separation and divorce was well received as well as Workshops on Annulment, Family law and separation, and family property and separation.

### We look forward to:

Helping to ease the pain and suffering of people who are bereaved through Suicide by arranging for the celebration of Mass in November 2018 for those whose family and loved ones have taken their lives.

This, we hope, will be the beginning of an ongoing and evolving partnership with the parishes.

We will continue to support the adults and their children of Western Sydney bereaved through the loss or separation of a loved one by offering onsite counselling, ongoing support groups and educational workshops during 2018 to 2019.

Greater reach of SPS through the provision of extra staff hours.



## BEREAVEMENT SERVICES

partnering to provide support



## SUPPORT GROUP

for those struggling with separation



## MASS FOR BEREAVED

through suicide



## EXTRA STAFF HOURS

to provide greater reach of services



# NATIONAL DISABILITY INSURANCE SCHEME (NDIS)

## This year we were pleased that:

To see the number of participants in the NDIS grow to over 100 in 2017/2018.

These individually-tailored services enabled participants to use their funding to achieve their goals and included:

- Coordination of supports
- Plan management
- Personal care
- Social & community access
- Individual skills training
- Domestic assistance

The NDIS team also grew because of the increase in participants: from one to two Support Coordinators, two to fifteen Disability Support Workers, and additional administrative support.

The Finance team came onboard to lend their expertise to streamline and automate key processes.

The close collaboration with the Finance team has led to a solid foundation for CatholicCare NDIS to build on for the next year.

## Mamre Garden Services

This garden service is associated with our NDIS program. It provides employment to people with disabilities. Supervised external crews perform a range of garden services for private homes, businesses, schools etc. The service covers Western Sydney and the Blue Mountains. Usually a crew of four (3 supported workers and a supervisor) will mow

lawns, edgings, trim hedges and carry out a general garden tidy. Feedback from clients is excellent

Another group of supported employees maintain the extensive gardens and property at Mamre and receive training in a range of services including plant propagation.

## We look forward to:

- Successfully re-registering as an NDIS Provider with the new regulatory authority
- Growing and adapting as the NDIS evolves so that our participants continue to be supported in working towards their goals of independence, social inclusion and economic participation.



**OVER 100 PARTICIPANTS**  
in the NDIS in 2017/18



**INDIVIDUALLY TAILORED**  
services to help clients achieve goals



**COLLABORATION**  
with the Finance Team



**AUTOMATION**  
of key processes





## SPRINGWOOD DROP-IN CENTRE

### This year we were pleased that:

Aside from our counselling services, Springwood Drop-In Centre provides support to over 300 people every month who come in for information, free food, general or specific support, particularly in accessing services, or to participate in one of our programs and activities.

Our Digital Mentoring program provided tech support, particularly to older people, to help them learn new things on their technology devices each week.

Our Reading and Art therapy groups provided support for people dealing with mental health difficulties in weekly group sessions.

We also supported a range of community-led projects such as refugee Community Conversations as part of the Diocesan Journey; Blackheath Community Conversation saw more than 130 members of the community come and hear stories from Refugees and people seeking protection and discuss ways of supporting people in need.

We worked with other organisations to develop projects that address specific needs in our local area, for example, as part of the Stronger Families Alliance we have run community consultations with groups of young people at local high schools to gain insight on youth mental health issues and gaps in service provision.

Springwood Community Garden continues to grow and develop with pest-proof enclosures, children's garden, community education workshops and plenty of veggies!



**300 PEOPLE**  
supported each month



**DIGITAL MENTORING**  
program teaching needed skills



**THERAPY GROUPS**  
support through reading & art



**COMMUNITY-LED**  
projects offering support



**COLLABORATION**  
with other organisations



**COMMUNITY GARDEN**  
& education workshops



## CHAPLAINCY

CatholicCare took on the management of chaplaincy services from the Diocese and Trish Hickey was appointed as the first Manager of Chaplaincy Services in 2017. We look after prison and hospital chaplaincy in the Diocese and are very keen to promote this ministry.

### **Hospital Chaplaincy**

Our chaplains work in the public hospitals in Western Sydney to provide emotional, spiritual and sacramental support to patients, their families and staff.

The experience of being in hospital can often mean being surrounded by illness, pain and despair. For patients and their families this can be a time of anxiety and stress. For others it is a time of spiritual questioning/connection. Our chaplains are there to provide a range of supports.

- Having someone to listen and sit with
- Having someone to pray with
- Helping you through grief and loss
- Helping you explore your spirituality

### **Prison Chaplaincy**

Our chaplains visit men and women in prisons and correctional centres in Western Sydney. The chaplains listen, connect and endeavour to understand and comfort those who might otherwise feel abandoned. They also support inmate's families and as well as staff.

Our chaplains provide

- Compassionate, confidential and non-judgemental listening
- Prayer and spiritual nourishment
- Weekly services

In both hospitals and prisons our chaplains - lay people, religious sisters and brothers and priests - work as part of an interfaith network, working alongside other chaplains from many other faith groups.



## COLLABORATION AND PARTNERSHIPS

CatholicCare is involved in partnerships with other organisations to provide services which we could not do on our own. A significant partnership is with Youth REZolutions which delivers a Youth Prevention/Living Skills Service to a diverse group including singles, young couples, indigenous youth, people from various cultural backgrounds. Youth REZ provides accommodation support and links to education, training and employment.

### **Refugee Services and Creche**

English and computer classes are offered on site by Nepean Community College teachers, assisted by volunteers. The program is co-ordinated by Sr Jeanette Woods, a Sister of Mercy. The English classes are held on two days a week and many participants progress to TAFE where the Certificates earned improve their paid work opportunities. Computer classes are offered one morning a week.

To enable mothers to attend the English and computer classes, a crèche operates on the days the classes are in session. Twenty or so babies and pre-schoolers attend.



# CORPORATE

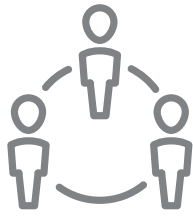
Our whole staff Day was held in October 2017 in Mamre with Mission as the theme.

The new Director of Mission, Sr Vivienne Keely, gave some input on mission and the mission of CatholicCare.

Bishop Vincent then led us through a Scripturally based approach to compassion and social justice.

The day was capped off with a late lunch.





## HUMAN RESOURCES

The Human Resources (HR) function has made significant gains in standardising employment processes and documentation, including recruitment, employment screening, contracts of employment, position descriptions and performance reviews.

Further, HR has contributed to policy development, such as updating our Code of Conduct, implementing guidelines for managing underperformance and the creation of our Parental Leave policy, which recognises the importance of family life for our employees.



## WEBSITE

Thanks to the great Communications team at the Diocesan office, our brand new website was launched 25 April 2017.

Come and visit [ccss.org.au](http://ccss.org.au)



## INDUCTION

As well as induction to their particular service, all new employees and volunteers in CatholicCare were invited to an Induction Day which had three components: mission of CatholicCare,

Reflection of the Code of Conduct and important policies; Human Resource Matters. This induction will be repeated at regular intervals.

# FINANCE





# CATHOLICCARE SOCIAL SERVICES STATEMENT OF FINANCIAL POSITION AS AT 30TH JUNE 2018

	2018	2017
ASSETS	\$	\$
<i>Current assets</i>		
Cash and cash equivalents	2,142,530	2,352,826
Trade and other receivables	138,944	164,489
Total current assets	2,281,475	2,517,316
<i>Non-current assets</i>		
Property, plant and equipment	2,116,305	1,695,543
Total non-current assets	2,116,305	1,695,543
<b>TOTAL ASSETS</b>	<b>4,397,780</b>	<b>4,212,859</b>

	<b>2018</b>	<b>2017</b>
<b>LIABILITIES</b>	<b>\$</b>	<b>\$</b>
<i>Current liabilities</i>		
Trade and other payables	305,088	482,008
Provisions - current	641,093	607,695
Other liabilities	1,655,235	1,933,968
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,601,416</b>	<b>3,023,670</b>

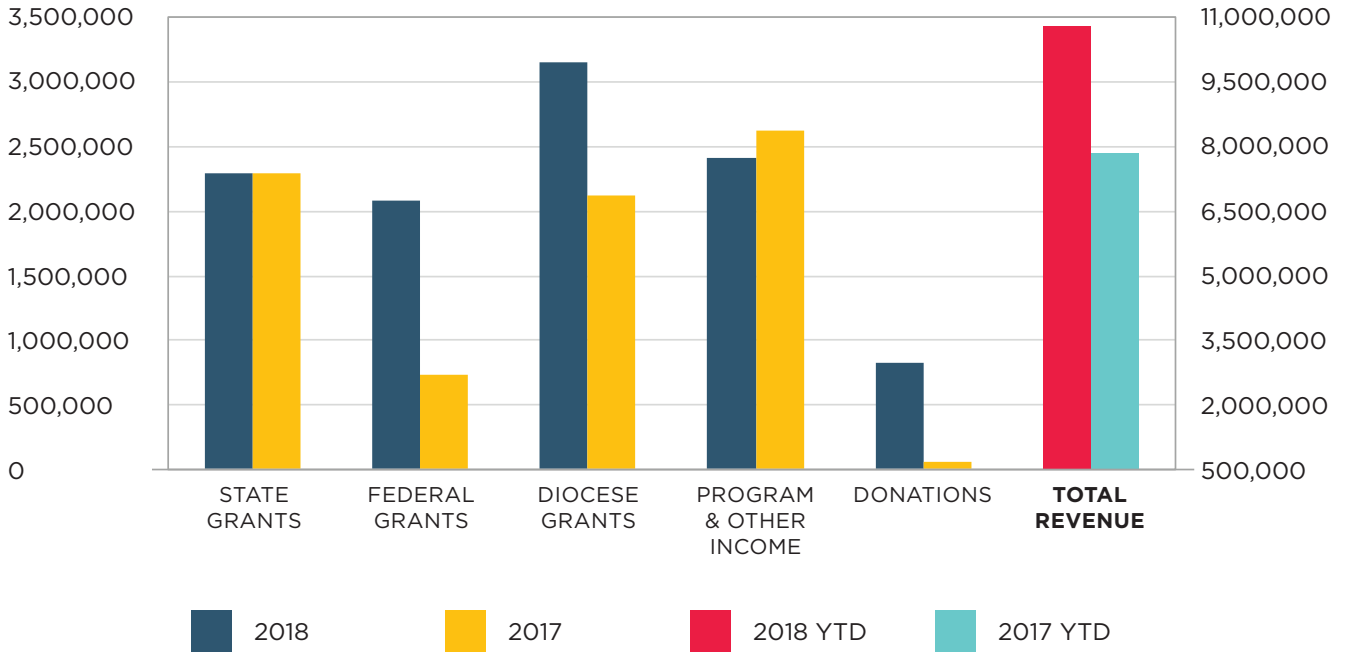
<i>Non-current liabilities</i>		
Provisions - non-current	71,583	80,552
Total non-current liabilities	71,583	80,552
<b>TOTAL LIABILITIES</b>	<b>2,672,999</b>	<b>3,104,222</b>

<b>NET ASSETS</b>	<b>1,724,781</b>	<b>1,108,636</b>
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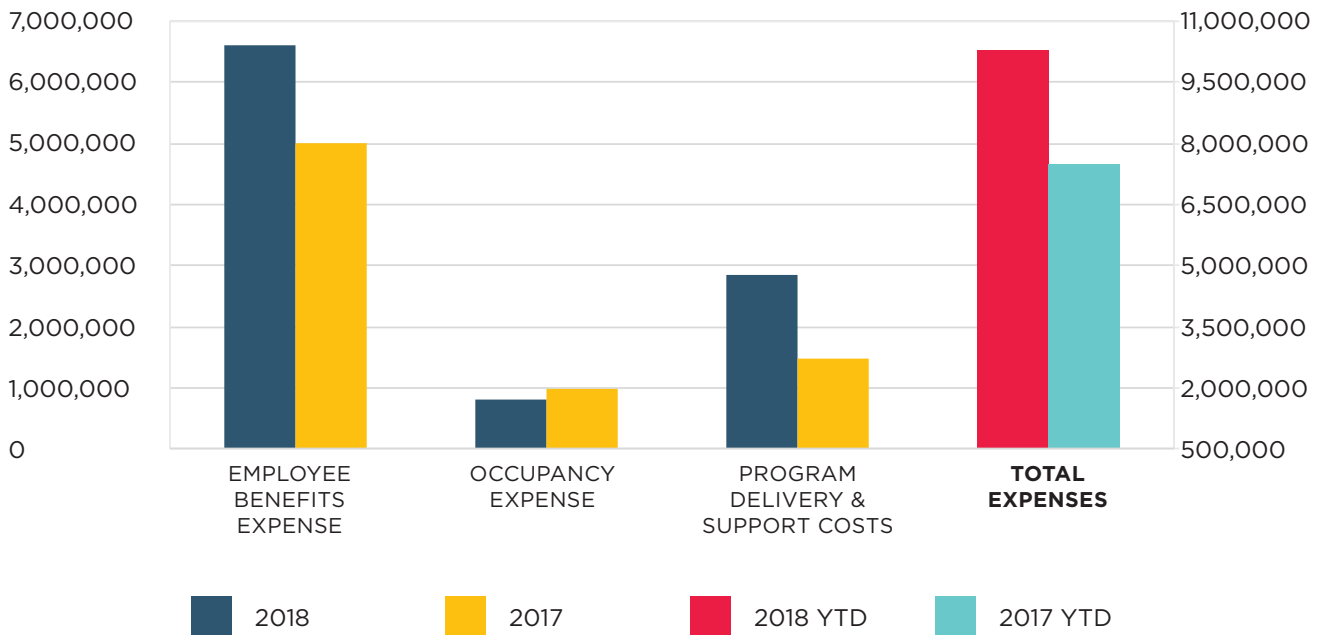
	<b>\$</b>	<b>\$</b>
<b>EQUITY</b>		
Reserve	110,177	-
Accumulated surplus	1,614,603	1,108,636
Total current assets	2,281,475	2,517,316
<b>TOTAL EQUITY</b>	<b>1,724,781</b>	<b>1,108,636</b>

**CATHOLICCARE SOCIAL  
SERVICES STATEMENT  
OF PROFIT OR LOSS AND  
OTHER COMPREHENSIVE  
INCOME AS AT 30<sup>TH</sup> JUNE 2018**

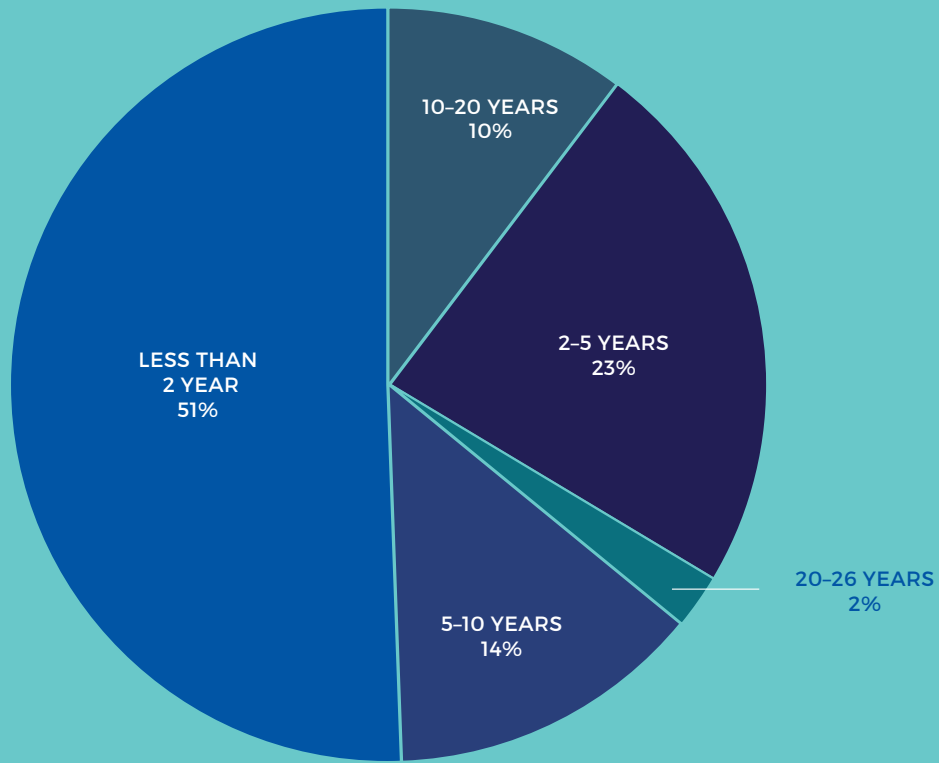
## REVENUE



## EXPENSES



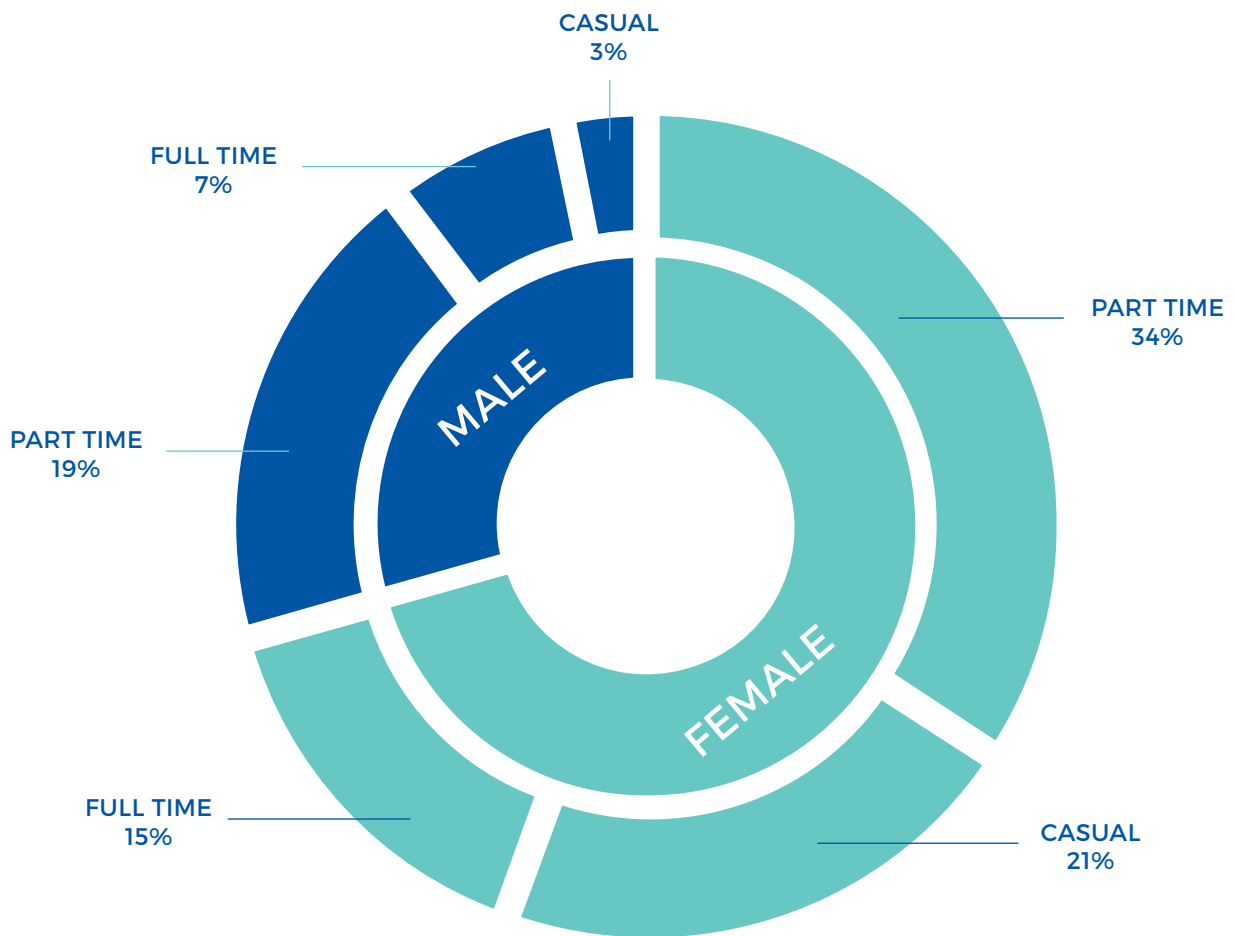
# CATHOLICCARE EMPLOYEE DEMOGRAPHICS



Total number of employees: 184  
 Longest current service: 26 years  
 Average length of service: 4 years  
 Age spread: 19 to 78 years

YEARS OF SERVICE	PERCENTAGE	# EMPLOYEES
Less than 2 year	51%	93
2-5 years	23%	43
5 - 10 years	14%	25
10 - 20 years	10%	19
20 - 26 years	2%	4
<b>GRAND TOTAL</b>	<b>100%</b>	<b>184</b>





GENDER	EMPLOYMENT STATUS 1	PERCENTAGE	# EMPLOYEES
Female	Casual	21%	39
	Full-Time	15%	28
	Part-Time	34%	63
Male	Casual	3%	6
	Full-Time	7%	13
	Part-Time	19%	35
<b>GRAND TOTAL</b>		<b>100%</b>	<b>184</b>

# INDEPENDENT AUDITOR'S REPORT



## Independent Auditor's Report to the Executive Committee of CatholicCare Social Services

### Report on the Audit of the Financial Report

#### Opinion

We have audited the financial report of CatholicCare Social Services (the Entity) which comprises the statement of financial position as at 30 June 2018, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

In our opinion, the accompanying financial report of CatholicCare Social Services has been prepared in accordance with Div 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- (i) giving a true and fair view of the Entity's financial position as at 30 June 2018 and of its financial performance for the year then ended; and
- (ii) complying with Australian Accounting Standards and *the Australian Charities and Not-for-profits Commission Regulation 2013*.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the committee to meet the requirements of Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

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and business advisers.

### **Responsibilities of the Committee Members for the Financial Report**

The committee members of the Entity are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Australian Charities and Not-for-profits Commission Act 2012* and for such internal control as the committee members determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee members are responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee members either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

The committee members are responsible for overseeing the Entity's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee members.
- Conclude on the appropriateness of the committee members' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the members of the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

CIB ACCOUNTANTS AND ADVISERS  
Chartered Accountants



RADLEE MOLLER  
Partner

Dated this 29 day of October 2018

Parramatta NSW 2150



# CATHOLIC CARE PRAYER

Ever generous God,  
You inspired Saint Mary MacKillop  
To live her life faithful to the Gospel of Jesus Christ  
and to be constant in bringing hope and encouragement  
to those who were disheartened, lonely or needy.

With confidence in your love for all people  
and through the intercession of Saint Mary MacKillop  
We ask you to fill our hearts with hope, courage  
and compassion so that we may be the face of Christ to all we meet.



CatholicCare | Diocese of Parramatta | [ccss.org.au](https://ccss.org.au)